



PRINCE2 for Practitioners

Duration: 5 Days **Course Code: P4P**

Overview:

The aim of this five-day training event is to provide delegates with a complete and practical understanding of the PRINCE2 project management method. This training will help prepare delegates for the PRINCE2 examinations. The course follows the standard syllabus issued by the PRINCE Examinations Board, which focuses on the PRINCE2 framework and how this might be applied pragmatically to real projects.

Target Audience:

This training event is designed for practising project managers, project leaders and project coordinators and who wish to gain formal recognition of their skills by taking the PRINCE examination.

Objectives:

- Understand the need for project management and how PRINCE2 meets that requirement
 - Understand the PRINCE2 process model and apply the PRINCE2 processes
 - Prepare project plans using product based planning techniques and undertake risk analysis and management for the project.
 - Prepare information for inclusion in a Project Initiation Document
 - Understand and apply techniques for the management of product development, quality control and change control
 - Take the PRINCE2 Foundation and Practitioner examination papers
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Prerequisites:

Delegates are required to meet the following course pre-requisites:

- This is not a general project management course. Delegates should bring to the course some experience of managing projects. Typically twelve months is the minimum necessary experience.
- Pre course preparation material will be sent for completion prior to the start of the course

Testing and Certification

Recommended as preparation for the following test(s):

On day 4 of this training event the delegates will take the PRINCE 2 Foundation exam and on Day 5 the PRINCE 2 Practitioner exam.
* The Exam Pledge associated with this course is offered by Pearce Mayfield, and is subject to delegates meeting course pre-requisites and completion of pre course preparation material as outlined above.

Content:

PRINCE2

- Background ; Objectives
- Benefits
- Scope
- Structure.

Project organisation

- Organisational structure
- Roles and responsibilities
- The project board
- The project manager
- Team management.
- Project assurance
- Project support
- Supplier relationships

Planning

- Purpose and importance
- Components ; types of plan
- Planning techniques
- Product based planning
- The steps in planning.

Project control

- Work package authorisation
- Stage assessments
- Establishing project and stage tolerance
- Checkpoints ; highlight reports
- Handling exception situations
- Project issues

Categories of risk

- Risk analysis and management
- The risk log.

Quality

- Ensuring quality
- Quality planning
- Product descriptions
- Quality control and quality review

Change Control and Configuration Management

- Change control steps
- Authority levels
- Analysing the impact

- Starting up and Initiating a project
- Directing a project
- Managing stage boundaries
- Controlling a stage
- Managing product delivery
- Closing a project

- Tailoring PRINCE2 for different business environments
- Scaling PRINCE2 for use with projects of different type and/or size
- Implementing PRINCE2
- Project documentation and filing

Additional Information:

This course is delivered in partnership with Pearce Mayfield - an APM Group Accredited Training Organisation in PRINCE2 & MSP

Further Information:

For More information, or to book your course, please call us on 353-1-814 8200

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